Advanced Elastomer Systems Limited Ermyn House Ermyn Way Leatherhead Surrey KT22 8UX +44 (0) 1372 222000 Telephone +44 (0) 1372 222622 Facsimile ExonMobil

#### **SLAVERY AND HUMAN TRAFFICKING STATEMENT FOR FINANCIAL YEAR 2018.**

The Modern Slavery Act 2015 contemplates that certain commercial organizations will prepare an annual slavery and human trafficking statement and either publish it on their website if they have one or provide it to the public on request.

The slavery and human trafficking statement either: (i) describes the steps the organization has taken during the financial year to confirm that slavery and human trafficking are not taking place in its supply chains or its own business; or (ii) confirms that the organization has taken no such steps.

This slavery and human trafficking statement is provided for the financial year ending 31 December 2018 by Advanced Elastomer Systems Limited (the Company) and was approved by the Company's board by resolution on 3<sup>rd</sup> July 2019.

### THE COMPANY'S STRUCTURE, BUSINESS AND SUPPLY CHAINS

The Company and/or its affiliates in the United Kingdom are involved in offshore oil and gas, gas and power marketing activities, pipeline operations, refining and marketing of fuels and lubricants and the manufacture of petrochemicals.

The Company's supply chain includes suppliers providing services to multiple ExxonMobil group companies and are contracted by the Procurement function. The processes applied by the Procurement function (some of which are noted in this statement) operate for the benefit of ExxonMobil group companies, including the Company.

#### POLICIES IN RELATION TO SLAVERY AND HUMAN TRAFFICKING

Understanding and addressing the interests of communities where we operate is critical to the Company in maintaining a sustainable business. We believe the quality of the relationships we develop with local communities has a direct impact on the long-term success of our activities and that our business presence can and does have a positive influence.

The Company's **Standards of Business Conduct** are the principles that guide the conduct of the Company's business operations. Through the Standards of Business Conduct the Company commits to:

- being a good corporate citizen in all the places the Company operates;
- maintaining high ethical standards;
- obeying all applicable laws, rules and regulations; and
- respecting local and national cultures.

The Standards of Business Conduct include the Company's **Ethics\_Policy**, which affirms the Company's philosophy that the way results are achieved is as important as the results themselves, and states that even where the law is permissive, the course of highest integrity is chosen.

These fundamental principles apply to the Company's approach to human rights, to work with governments, civil society and industry to help advance the goals of the UN Guiding Principles on Business and Human Rights.

The Company's commitment to human rights is supported by the Standards of Business Conduct and **Statement on Labor and the Workplace**, which reinforces support for the International Labour Organization 1998 Declaration on Fundamental Principles and Rights at Work, notably the elimination of child labour, forced labour and workplace discrimination.

More specific to modern slavery and human trafficking, consistent with our Standards of Business Conduct and our Ethics Policy, we expect compliance by all officers and employees with applicable laws and regulations in respect of working conditions and the payment of wages and benefits. This would include a prohibition of slavery and human trafficking.

The Company does not utilize forced or compulsory labour. All employees of the Company are recruited and provided with working conditions that comply with applicable laws and regulations.

The Company forbids the use of children in its workforce. Company employees are above the legal employment age in the country of their employment.

# DUE DILIGENCE PROCESSES AND ASSESSMENT AND MANAGEMENT OF SLAVERY AND HUMAN TRAFFICKING RISKS IN THE COMPANY'S BUSINESS AND SUPPLY CHAINS

The Company operates its business through various standards, procedures and processes, which outline model practices in various socioeconomic areas, including human rights. The **Operations Integrity Management System** under which the Company operates its business plays a role in managing ongoing risks in the area of human rights.

With regard to the Company's supply chain we seek to work with suppliers who share our commitment to human rights.

Standard requests for quotations used by the Procurement function highlight the Company's expectation that the supplier shall:

- comply with all applicable laws prohibiting the utilization of forced or compulsory labour.
- provide its employees with working conditions, including payment of wages and benefits which comply with all applicable laws.
- ensure that its employees meet the legal employment age requirements in the country of employment.

The standard terms and conditions used by the Procurement function oblige suppliers to:

- adhere to all applicable laws and regulations, including those related to employment, safety, security, health and the environment;
- impose similar terms and conditions on their subcontractors; and
- permit audits and allow access to office / work locations, documentation and personnel.

These standard terms also allow for termination if the supplier's performance is not acceptable.

Suppliers engaged through the Procurement function have been reminded of their obligations in the **Year End Supplier Letter**, which highlights that suppliers are expected to conduct business in compliance with standards similar to the Standards of Business Conduct and that compliance with all applicable laws is a fundamental expectation.

In 2018 this letter also referred suppliers to the **ExxonMobil Supplier, Vendor and Contractor Expectations**, a set of guidelines first published in 2016 that outlines expectations of suppliers, vendors and contractors, inclusive of human rights. In particular this reinforces the expectation that suppliers, vendors and contractors:

- conduct operations and business practices in a manner consistent with the Fundamental Principles and Rights at Work of the 1998 ILO Declaration, including the elimination of child labour, forced labour, and workplace discrimination; and
- manage activities in a manner that respects human rights and is consistent with the goals of the United Nations Guiding Principles on Business and Human Rights in effect as of 2011.

# EFFECTIVENESS IN ENSURING THAT SLAVERY AND HUMAN TRAFFICKING IS NOT TAKING PLACE IN ITS BUSINESS OR SUPPLY CHAINS

Through the Company's procedures and "Open Door Communication" process, employees are encouraged to ask questions, voice concerns, and make appropriate suggestions regarding the business practices of the Company.

Employees are expected to report promptly to management suspected violations of law, the Company's policies, and the Company's internal controls, so that management can take appropriate corrective action.

Depending on the subject matter of the question, concern, or suggestion, each employee has access to alternative channels of communication, for example, the Controller's Department; Internal Audit; the Human Resources Department; the Law Department; the Safety, Health and Environment Department; the Security Department; and the Treasurer's Department.

Employees have access to processes that allow for questions, concerns and suggestions to be made without identifying themselves.

### TRAINING ABOUT SLAVERY AND HUMAN TRAFFICKING AVAILABLE TO STAFF

Internally, throughout 2018, computer based human rights awareness training was available to professionals in the Procurement function.

More information on ExxonMobil's corporate citizenship approach and activities is available in the annual Corporate Citizenship Report or at www.exxonmobil.com

Signed for and on behalf of Advanced Elastomer Systems Limited

Director

Name: Andrew Johnson

Date: 3rd July 2019

Nothing in this material is intended to override the corporate separateness of local entities. Working relationships discussed in this material do not necessarily represent a reporting connection, but may reflect a functional guidance, stewardship, or service relationship. Where shareholder consideration of a local entity matter is contemplated by this material, responsibility for action remains with the local entity.

Exxon Mobil Corporation has numerous affiliates, many with names that include "ExxonMobil." For convenience and simplicity in this Statement, "ExxonMobil" and terms like "Company," "our," "we" and "its" are sometimes used as abbreviated references to specific affiliates or affiliate groups. Abbreviated references describing global or regional operational organizations and global or regional business lines are also sometimes used for convenience and simplicity.

Registered in England and Wales Number: 02512288 Registered Office; Ermyn House, Ermyn Way Leatherhead, Surrey KT22 8UX